

SSE-MBA

RECOMMENDATION



NOTE TO THE APPLICANT

This form should be completed by someone with whom you have a professional relationship and/or someone who knows you very well. You should send the form to the recommender and ask her/him to return it to you in a sealed envelope signed over the seal. Please fill in the section below.

Applicant's Last Name

Applicant's First Name

Middle Initial

NOTE TO THE RECOMMENDER

The candidate named above is applying to the MBA Program at Stockholm School of Economics (SSE). We would like to thank you for taking the time to support the candidate by filling in this form. Letters of recommendation play a vital part in the process of selecting appropriate candidates for SSE-MBA, and we value your frank and thoughtful assessments. The letter will be treated as confidential material and used exclusively by the Admissions Office at SSE-MBA. It may, however, be necessary to copy the letter for administrative purposes – if you object to this, please let us know when returning this form. For further information please visit our web-site, www.sse.edu/mba.

Please send this form to the applicant in a sealed envelope, signed across the seal. The applicant will submit the envelope with her/his application for admission.

The Admissions Office

Recommender's Last Name

Recommender's First Name

Middle Initial

Position

Company/Organization

Postal Address

Telephone Number

E-mail

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SSE-MBA RECOMMENDATION

1) How long have you known the applicant?

2) Under what circumstances did you meet?

3) Describe your relationship

4) Describe the applicant in comparison with others you have known in a similar "position/situation". Please indicate the reference group you are using below.

Preeminent Top Few ever Encountered	Excellent Top 10%	Very Good Top 25%	Good/ Average Top 50%	Below Average Bottom 50%	No Basis for Judgment
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Leadership potential

Ability to work in a team

Ability to communicate
in written English

Ability to communicate
in spoken English

Creativity/Originality

Drive/Ambition

Ability to accept constructive
feedback and learn from it

Ability to understand other
viewpoints

Personal maturity

Professional maturity

Comments on the above rating

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SSE-MBA RECOMMENDATION

5) Describe the applicant's strengths and/or talents

6) Describe the applicant's weaknesses and/or features which need to be developed further

7) Which do you believe will be the applicant's most prominent role in a group interaction, such as a case discussion in an MBA class? Please distribute 100% among the features listed below.

- % A facilitative, coordinating role
- % A critical, analytical role
- % A creative, idea generating role
- % An organizational, summarizing role
- % Other, namely

8) Additional information

Date

Recommender's Signature

Name of Recommender

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P.O. BOX 6501 SE-113 83 STOCKHOLM SWEDEN
PHONE +46-(0)8-736 90 00 FAX +46-(0)8-31 81 86
mba@hhs.se www.sse.edu